



Privacy Policy

Dear visitors! Thank you for visiting our website! We highly value your confidential information and strive to protect the privacy of your personal data.

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1. General Provisions

Private Joint Stock Company "UKRAINSKY GRAFIT" (hereinafter referred to as "UKRGRAFIT" or "we") is the owner of the domain name ukrgrafit.com.ua (hereinafter referred to as the "Website") and holds the copyright to the content of this website in accordance with Ukrainian copyright laws unless otherwise specified in individual cases. This copyright applies to all materials published on our website and any materials that we may remove or modify. The user of the UKRGRAFIT website ukrgrafit.com.ua (hereinafter referred to as the "User") is the owner of personal data.

We process your personal data in accordance with the Law of Ukraine "On Personal Data Protection" and the EU Regulation 2016/679 on the protection of individuals with regard to the processing of personal data (hereinafter referred to as the "GDPR"). This policy applies only to this Website and not to other websites that visitors may access through links provided on this Website. We are not responsible for personal data provided by visitors to third parties or any website connected to this Website.

Please carefully read this Policy, as it applies when you simply browse our Website, as well as when you request specific information from us or submit a completed form or resume. By accessing and using this Website, you acknowledge that you have read and understand how we collect, process, use, and disclose your personal data as described in this Policy.

2. Personal Data We May Collect and Process

We can collect and process the following personal data:

2.1. IP addresses and browser settings

When visiting the website, certain information about the user's device is automatically collected, including the type and version of the browser, operating system, and IP address. Processing this information is necessary for viewing the content of the website. The legal

basis for such processing is the legitimate interests of UKRGRAFIT in ensuring the proper technical functioning of our website.

2.2. Personal data from website forms and questionnaires

You provide us with personal data when filling out forms or questionnaires on our website. We process this data to provide you with the information or services you request. Such data may include:

- Contact information for the mailing of news, newsletters, advertisements, as well as for responding to your inquiries and questions.
- Personal data necessary for employment. We use this data to assess any potential job candidates, send career offers, etc.

The legal basis for processing such data is your consent, which can be freely withdrawn at any time by emailing graphite@ukrgrafit.com.ua, and your personal data will be immediately deleted or anonymized in such a case.

2.3. Regular business communication data

UKRGRAFIT collects and processes personal data that is sent to us as part of regular business communication with our contractors and partners. This may include:

- Information posted, commented or tracked by the user on any of our web pages, including Facebook and other social platforms.
- Information sent by email.
- Information provided by the user when inquiring about specific information or making a request through an online form.
- Information provided by the user when intending to sell products and services to us, including but not limited to data for participating in commercial contests or other events organized by UKRGRAFIT, or responding to surveys, including the user's contact information.

Such data is collected to support business processes related to the company's core activities. The legal basis for processing such data is your consent, which can be freely withdrawn at any time by emailing graphite@ukrgrafit.com.ua, and your personal data will be immediately deleted or anonymized in such a case.

2.4. Cookie files

Cookies are small text files that are stored on your computer when you visit a website. They are usually used to support authorized sessions or personalize the interface, font sizes, colour schemes, website language, etc., and store your preferences to enhance your overall experience on the site.

The use of cookie files is a common operation on the Internet, as cookies are part of the HTTP (Hyper Text Transfer Protocol). However, regardless of the fact that most browsers automatically accept cookies, you have the right to decide whether to accept them or not. Browser settings can be changed to prevent the acceptance of cookie files or display a message every time a cookie file is sent to you. Managing cookie files and their settings are usually described in detail on the "Settings" page of the user's browser. Please note that disabling cookie files entirely may limit your use of the full functionality of our web pages.

In addition to our own cookies, the website may store additional files due to the use of third-party services, such as Google Analytics and others. You can learn about cookies by checking the cookie repository for each page of the website through your browser.

By using our website, you consent to the use of cookies. If you do not wish to store cookie files, you can use a special anonymous mode in your browser or manually delete the files after use. In any case, the use of cookie files cannot harm your computer or your data. Their storage is secure.

2.5. Other File Types

We do not collect any information that is subject to specific legal requirements for processing, such as information about racial or ethnic origin, political, religious, or philosophical beliefs, membership in political parties or professional associations, criminal convictions or criminal punishments, as well as data relating to health, sex life, biometric or genetic data (in accordance with Article 7 of the Law of Ukraine "On the Protection of Personal Data").

We may collect data on website visit statistics. The information may include details about connections, traffic, user's browser, as well as the date, time, duration of internet usage, and website location.

We may process the information collected in accordance with this section to improve the content, products, and services specified on the UKRGRAFIT web pages to better meet the needs of our clients. This is done with the aim of enhancing the user experience.

3. Term of Personal Data Retention

Personal data is retained for a period no longer than necessary for the purposes of their processing unless otherwise required by applicable law.

4. Data Recipients

Personal data may be accessible to employees and/or subcontractors of UKRGRAFIT authorized to process them for the purposes stated in this policy. Personal data will be used in accordance with this Policy and only to the extent necessary to provide the required services, taking all necessary measures to comply with the applicable data protection laws and safeguard the rights of visitors. Based on your voluntary consent, we may transfer personal data to the following services: Google Analytics, Google Maps, Google reCAPTCHA.

UKRGRAFIT may disclose personal data to comply with court decisions or laws/regulations that require us to disclose such information.

5. Your Rights

According to the GDPR, you have the following rights:

- Right of access (Article 15 GDPR): You have the right to request confirmation of whether we process your personal data and, if so, access to them and the information mentioned in Article 15 GDPR (e.g., purposes of the processing, categories of data, recipients, etc.).
- Right to rectification (Article 16 GDPR): You have the right to request us to rectify any inaccurate personal data concerning you. In such a case, your request should clearly indicate the inaccurate and/or incomplete personal data.
- Right to erasure (Article 17 GDPR): You have the right to request the erasure of your personal data in accordance with Article 17 GDPR.
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- Right to object: You have the right to object at any time to the processing of your personal data based on our legitimate interests under Article 6(1)(f) GDPR. We will no longer process the respective personal data unless we demonstrate compelling legitimate grounds for the processing that override your interests, rights, and freedoms or for the establishment, exercise, or defense of legal claims. You can also object at any time to the processing of your personal data for direct marketing purposes.
- Right to restriction of processing (Article 18 GDPR): You have the right to request us to restrict the processing of your data if one of the grounds set out in Article 18 GDPR applies.
- Right to data portability (Article 20 GDPR): You have the right to receive certain personal data in a structured, commonly used, and machine-readable format and to transmit those data to another controller without hindrance from us. The processing of personal data is carried out based on your consent and automated means.
- Right to withdraw consent (Article 7(3) GDPR): You can withdraw your consent at any time by contacting us using the contact information provided below. The withdrawal of consent does not affect the lawfulness of processing based on consent before its withdrawal.
- Right to lodge a complaint with a supervisory authority (Article 77 GDPR): Without prejudice to any other administrative or judicial remedy, you have the right to lodge a complaint with a supervisory authority, in particular, in the Member State of your habitual residence, place of work, or place of the alleged infringement if you believe that the processing of your personal data infringes the applicable data protection laws.
- Please note that these rights are subject to limitations and exceptions under the GDPR. For more information on how to exercise your rights or if you have any concerns about the processing of your personal data, you can contact us using the contact details provided below.

Please note that these rights are subject to limitations and exceptions under the GDPR. For more information on how to exercise your rights or if you have any concerns about the processing of your personal data, you can contact us using the contact details provided below.

6. Contact details for data protection inquiries

UKRGRAFIT acts as the Data Controller in accordance with Article 4(7) of the GDPR.

The provision of your personal data is not a statutory or contractual requirement, nor a requirement necessary to enter into a contract. You are not obligated to provide your personal data. Your personal data is collected under the conditions and procedures defined in this Policy and in applicable legislation.

You can contact us using the following contact information, as provided on the Contacts page or below:

Address: Ukrgrafit JSC, Pivnichne shosse St., 20, 69600, Zaporizhzhia, Ukraine

Phone: +38 061 289 51 42

Email: graphite@ukrgrafit.com.ua